



GMOA ESTABLISHED IN
1926
TU No. 291

THE GOVERNMENT MEDICAL OFFICERS' ASSOCIATION
No. 275/75, Professional Centre, Prof. Stanley Wisesundara Mawatha, Colombo 07

Tel : 2580888 / 0714 999555
Fax : 2503588 / 4518888
Web : www.gmoa.lk
Email : gmoasrifanka@sltnet.lk

GMOA/RA/01
21/01/2012

Presidents & Secretaries
All Branch Unions,

Dear Sir,

Re: Research Allowance for all Medical officers

As per the Management Services Circular No. 44 all the medical officers are eligible to claim 25% of their basic salary as a Research allowance. Medical officers can hand over their research pre proposal to the Health Ministry/ ET & R section and claim research allowance once the pre proposal is approved by the Secretary / Health.

To facilitate this process series of island wide workshops will be arranged by GMOA regarding Research proposal writing, starting on 23rd Jan 2012 at Lady Ridgeway hospital Colombo.

Here we have attached Research Allowance memo issued by GMOA and guidelines for preparation of research proposals issued by Health Ministry.

Please use this opportunity to claim your research allowance. Further if you wish to arrange a workshop in your branch union contact GMOA office.

Thank you.
Yours faithfully

Dr. Chandika Epitakaduwa,
Secretary/ GMOA



GMOA

Government Medical Officers' Association
 275/75, Prof. Stanley Wijesundara Mawatha, Colombo 07.
 Tel: 2580886 ,2503586, 5656767 Fax: 4518668 GMOA Web www.gmoa.lk
 Email: gmoasrilanka@yahoo.com secretarygmoa@gmail.com

Research Allowance for Doctors

Send your valuable research proposals to the Deputy Director (ET & R) of Ministry of Health and claim research allowance.

Guidance to Medical officers

1. Read the Management Services Circular No:44
2. Compile a research proposal
3. Submit the research proposal for the approval to DDG "ET & R of the Ministry of Health" through your head of the institution.
4. You are eligible to get 25 % of your basic Salary as the Research allowance once it is approved by the Sec/ Health.

GMOA successfully negotiated implementation of "Research Allowance" for all medical officers which will be 25% of the basic salary.

- You may appreciate this as a direct advantage of the 06/2006 circular where the public sector re categorization was done.
- Documents enclosed
 - ❖ Treasury Circular No 44.
 - ❖ Minutes of the meeting with HS where subcommittee under paragraph 4 was appointed.
 - ❖ Appointment of the Members to the sub-committee and professional panel by Sec/Health.

Every GMOA branch unions are ready to organise the workshops to facilitate to claim the Research Allowance. GMOA branch Union Secretaries were informed about the details.

For further information

- Visit our website www.gmoa.lk
- Visit GMOA Head Office
- Contact your Branch Union Secretary

General Circular No.

Ministry of Health
"Suwasiripaya"
385, Deans Road
Colombo 10.

90
.....01.2012

To All PDHS

RDHS

Directors of Teaching Hospitals/ General Hospitals

Medical Superintendents- Base Hospitals

Directors of other health institutions

Guidelines for preparation of research proposals to be forwarded for the research allowance as per the Management Services Circular (44)

- 1.0 Research proposal should include:
 - 1.1 Full title of the research
 - 1.2 Introduction
 - 1.2.1 Background information to the research
 - 1.2.2 Justification for the research topic
 - 1.2.3 Objectives
 - 1.2.4 General objective
 - 1.2.5 Specific objectives
 - 1.3 Literature review
 - 1.4 Methodology
 - 1.4.1 Study design
 - 1.4.2 Study setting
 - 1.4.3 Sample size
 - 1.4.4 Sampling method including inclusion/ exclusion criteria
 - 1.4.5 Study instrument (if it is a questionnaire it should be attached)
 - 1.4.6 Method of data collection
 - 1.4.7 Method of data analysis
 - 1.4.8 Ethical clearance details
 - 1.5 References
 - 1.6 Time frame and estimated budget of the research
 - 1.7 Research proposal should not be more than 2500 words.

- 2.0 Number of investigators for a single research should not be exceeded more than five and one investigator has to be nominated on the Principal Investigator who should make the correspondence on behalf of the research team.
- 3.0 Research proposal in three hard copies, and a soft copy should be handed over to relevant Technical Review Sub-Committee with the applications of each research investigator, and the Ethical Review Committee approval letter,
- 4.0 Once the Technical Review Sub-Committee approves, the Principal Investigator has to submit the applications of each research investigators with a hard copy and a soft copy of the approved research proposal, the approved letter from the Technical Review Committee and Ethical Review Committee letter to the DDG (ET&R), Chairperson for the Research Management Sub-Committee.
- 5.0 Following the approval of the Secretary of Health it is subjected to the Research allowance of 25% of the basic salary of the particular senior level officer/s according to the Management Services Circular No: 44.
- 6.0 Once the research investigators commence to get the allowance, an interim report stating the progress of the research has to be submitted with two copies in every six months, until they complete the research for the continuation of payment of the research allowance, to the relevant Technical Review Sub-Committee for approval and recommendation for continuation of the allowance.
- 7.0 The Chairperson of the relevant Technical Review Sub-Committee has to be forwarded the letter of continuation / discontinuation of research allowance to relevant salary paying station of the research investigator/s,
- 8.0 The Chairperson of the relevant Technical Review Sub-Committee has to be forwarded the approved letter of interim report to the DDG (ET&R), Chairperson for the Research Management Sub-Committee, ET&R Unit of the Ministry of Health.


Dr. Ravindra Ruberu
Secretary Health

285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000