

General Circular No: 02-117/2012

My No: TCS/B/25/2012  
Ministry of Health,  
“Suwasiripaya”,  
385, Rev. Baddegama Wimalawansa Thero Mw,  
Colombo -10.  
14 /12/2012

To: All Provincial Secretaries,  
All Provincial /Regional Directors of Health Services,  
All Head of Decentralized Units of Health Services,  
All Directors of Teaching Hospitals & Specialized Campaigns,  
All Medical Superintendents & District Medical Officers

**Annual Transfers of Specialist Medical Officers – 2013 (Interim List)**

1. Annual Transfer of Specialist Medical Officers – year 2013 is attached herewith. This is not a transfer order. Please consider this as a notice for information calling for appeals. Final transfer order would be made by the transfer appeal board after the appeals are heard and the approval is obtained from the Secretary of Health.
2. Further to this a list of vacant stations are also appended for consideration along with the appeals.
3. (i) Appeals against any of these transfers should be made to the Director General of Health Services on or before **21.12.2012**. Appeals should be faxed to the following number: **011-2693869**

Those officers who send their appeals should contact the office of DGHS and confirm that the fax had been received at the office.

(Contact number – **011-2693869**)

For future reference a copy of the appeal should be posted to the following address.

**Dr. M.Y.K. Wilfrad**  
**Director (Tertiary Care Services),**  
**“Suwasiripaya”,**  
**385, Rev Baddegama Wimalawansa Thero Mawatha,**  
**Colombo 10.**

- (ii) All appeals should be made in accordance with the specimen form attached to this circular/letter.
- (iii) Please note that only appeals against the transfers listed herein will be entertained and the Heads of the Institutions are hereby instructed not to entertain more than one appeal in respect of each applicant and also not to forward any new

applications for consideration at the appeal board. (i.e. Specialist who did not apply or who were not eligible to apply for annual transfers of Specialist Medical Officers **01/01/2013**, dated **06/09/2012** are not eligible to send appeals accordingly)

- (iv) Appeals will only be considered to fill the following vacancies.
  - a. Already existing vacancies notified together with this list.
  - b. Stations/ posts that will fall vacant as a result of appeals made by candidates against this transfer list.
  - c. All the vacancies available for appeals and the new vacancies arising as a result of variations at the appeal board would be filled by this appeal board. No further opportunity would be given to apply for new stations falling vacant as a result of this process. If an applicant has not appealed it is considered that he/ she is accepting the post assigned to him/ her in this list. Their order of preference submitted with the previous transfer applications would **not be considered** at the appeal board, unless they have made a fresh application as an appeal.
- (v) The appeals received by the DGHS would be considered at an appeals board and the final transfer list with the approval of the Secretary/ Health would be released as soon as possible. All attempts would be made to implement the annual transfers as early as possible.
- 4. All Appeals should be received by the Director (TCS) on or before **21/12/2012** and late appeals would strictly not be considered by the appeal board.
- 5. The Heads of the institutions must ensure that this circular is brought to the notice of all the consultants concerned.

**Dr. Y.D. Nihal Jayathilake**  
**Secretary**  
**Ministry of Health**

**Cc:- 1. Secretary GMOA**