

My No:MA/MS/B/01/2012  
Ministry of Health,  
“Suwasiripaya”,  
385, Baddegama Wimalawansa Mw,  
Colombo -10

24.01.2013

Provincial Secretaries of Health Services,  
Provincial / Regional Directors of Health Services,  
Directors of Teaching/General Hospitals,  
Medical Superintendents of Base Hospitals,  
District Medical Officers of District/Divisional Hospitals,  
Heads of Specialized Campaigns & All Heads of Institutions concerned.

**Annual Transfer of Grade Medical Officers – 2013**  
**(Amended noted list)**

Further to my even letter number dated 22.08.2012.

The following Grade Medical Officers are noted for Annual Transfer 2013, as they have already completed four years of service by 31.12.2012 in their present stations. All the officers who have reported prior to 31.12.2009 will be noted for transfer under the Annual transfers 2013. Stations mentioned against their names will be falling vacant with effect from 01/01/2013. The amended list has been prepared considering the corrections received from relevant authorities.

The name list of Medical Officers who have completed 02 years of active service and given consent to apply for Annual transfers 2013 as per the lists submitted by Heads of Institutions is attached herewith. Medical Officers who have completed more than 2 years of service but names are not mentioned in the list will not be permitted to apply. Please note that these transfers will be effective from 01.01.2013 and are essentially activated, **since one to one transfer system will be implemented from 2013 onwards.** All posts made vacant by the noted list and the 02 years completed list are allowed to be applied by either category and selections will be considered according to their seniority.

**Web based application has been developed and will be implemented for Annual Transfers 2013. Hence, All Medical Officers are kindly requested to apply only through web based application appeared on [www.health.gov.lk](http://www.health.gov.lk) and send the printed copy of the same application through proper channel. It should be handed over to the respective Heads of Institutions on or before 01.02.2013**

Heads of the institutions are requested to forward such printed copy of the application to reach this office on or before **06.02.2013** to the following address. It is further requested to deliver by hand if possible to prevent further delay.

Please note that the Ministry of Health will not hold any responsibility with regard to the applications reaching this office after on **06.02.2013**

**Dr.Lal Panapitiya**  
**Director (Medical Services)**  
**Ministry of Health**  
**“Suwasiripaya”**  
**385, Rev.Baddegama Wimalawansa Mawatha**  
**Colombo 10**

**Applicants are requested to mention stations according to the order of preference.** All applicants should mention a sufficient number of preferences according to their seniority. Applicants should be submitted with all relevant documents.

Medical Officers who are noted for transfers and fail to submit their transfer applications in time are liable to be transferred out to a station at the discretion of the Transfer Board.

Medical Officers who are on temporary attachments after PGIM training programmes should also apply for Annual transfers.

Please note that list of names of Medical Officers with more than 07 years service in their present station is mentioned below the above lists. Such Medical Officers will be released according to their Annual Transfers 2012 orders as mentioned the list published on 06.12.2012

**You can reach the noted list of Annual Transfer 2013 of Grade Medical Officers and guidelines for the web based application in the Ministry of Health website [www.health.gov.lk](http://www.health.gov.lk)**

Medical Officers are kindly requested to follow such instructions before filling the web based application.

Further, Medical Officers are advised to prevent from submission of false information, manipulation in relation to the process of annual transfers. Such Officers will be punished through disciplinary actions.

**Note: Heads of Institutions are kindly requested to inform the Consultants in your institutions by an internal circular to prepare their units by training Medical Officers in order to release the noted Medical Officers for the Annual transfers 2013 without delay.**

**Dr. Y.D. Nihal Jayathilaka**  
**Secretary,**  
**Ministry of Health**